

Your cooperation in completing this questionnaire will be helpful in planning our services for you. Please answer each item carefully or ask for clarification if you do not understand an item.

## **CHILD, ADOLESCENT, AND FAMILY**

### **CHILDS INFORMATION:**

FULL NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(STREET OR PO BOX NUMBER)

\_\_\_\_\_  
(CITY, STATE, ZIP CODE)

TELEPHONE: \_\_\_\_\_ AGE: \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_ SEX: \_\_M \_\_F

CHILD'S RACE/ETHNICITY: \_\_\_\_\_ BIRTHPLACE: \_\_\_\_\_

IS THE CHILD IN SCHOOL? \_\_IF YES, WHICH GRADE? \_\_ NAME OF SCHOOL: \_\_\_\_\_

### **PARENT/GUARDIAN'S INFORMATION:**

FATHER/ GUARDIAN'S NAME: \_\_\_\_\_ (PHONE IF DIFFERENT) \_\_\_\_\_

ADDRESS OF FATHER (IF DIFFERENT): \_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City State Zip Code

RACE / ETHNICITY: \_\_\_\_\_ SSN #: \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

OCCUPATIONAL TITLE: \_\_\_\_\_ FULL TIME: \_\_\_\_\_ PART TIME: \_\_\_\_\_

MOTHER/GUARDIAN'S NAME: \_\_\_\_\_ (PHONE IF DIFFERENT) \_\_\_\_\_

ADDRESS OF MOTHER (IF DIFFERENT) \_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City State Zip Code

RACE / ETHNICITY: \_\_\_\_\_ SSN #: \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

OCCUPATIONAL TITLE: \_\_\_\_\_ FULL TIME: \_\_\_\_\_ PART TIME: \_\_\_\_\_

**REFERRED BY:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

To be completed by therapist:

Primary Diagnosis \_\_\_\_\_ Secondary Diagnosis \_\_\_\_\_

**INSURANCE INFORMATION**

NAME OF INSURANCE COMPANY: \_\_\_\_\_

NAME OF THE INSURED: \_\_\_\_\_ INSURED'S D.O.B.: \_\_\_\_\_

INSURED'S SSN #: \_\_\_\_\_ INSURED'S GROUP #: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ AMOUNT OF CO PAY: \_\_\_\_\_

IF YOUR COUNSELING IS BEING PAID FOR THROUGH AN EMPLOYEE ASSISTANCE PROGRAM, OR ANOTHER PARTY, PLEASE LIST THE NAME OF THE PROGRAM OR PERSON, HOW MUCH THEY ARE PAYING FOR, AND HOW MANY SESSIONS ARE BEING AUTHOURIZED. 

NAME	AMOUNT	# OF SESSIONS
_____	_____	_____

**TREATMENT AGREEMENT:**

PLEASE INITIAL:

CO PAYMENTS ARE DUE AT THE TIME OF SERVICE. \_\_\_\_\_

I HEREBY ASSIGN PAYMENT OF INSURANCE BENEFITS DIRECTLY TO CARA DIXON-TALIAFERRO LMHC OR PINNACLE ADHD COUNSELING LLC. \_\_\_\_\_

IT IS MY RESPONSIBILITY TO CONTACT MY INSURANCE COMPANY TO OBTAIN PROPER AUTHORIZATION IF REQUIRED. IF I FAIL TO DO THIS AND CHARGES ARE DENIED I WILL BE RESPONSIBLE FOR ALL CHARGES INCURRED. \_\_\_\_\_

IF YOUR PORTION OF THE BILL IS NOT PAID WITHIN 90 DAYS FROM THE LAST DATE IT WAS INCURRED A LETTER WILL SENT GIVING YOU 10 DAYS TO PAY YOUR ACCOUNT OR TO ARRANGE FOR A PAYMENT PLAN. IF YOU DO NOT RESPOND, YOU WILL BE SENT TO COLLECTIONS \_\_\_\_\_

A 1% INTEREST WILL BE ADDED TO YOUR PORTION OF THE BILL THAT REMAINS UNPAID AFTER 30 DAYS \_\_\_\_\_

EVERY SESSION AFTER EAP IS \$70.00 AND GROUPS ARE \$25.00 \_\_\_\_\_

YOU WILL BE CHARGED \$30.00 FOR MISSING AN APPOINTMENT. \_\_\_\_\_

YOU WILL BE CHARGED \$30.00 FOR NOT GIVING US 24 HOURS NOTICE, WHEN CANCELING AN APPOINTMENT. \_\_\_\_\_

I HAVE RECEIVED THE TREATMENT AGREEMENT AND DISCLOSURE STATEMENT I UNDERSTAND AND AGREE TO ABIDE BY MY FINANCIAL RESPONSIBILITIES. I UNDERSTAND THAT INFORMATION WILL BE RELEASED TO MY INSURANCE COMPANY IF NECESSARY, AND ANY CHARGES THAT MY INSURANCE COMPANY WILL NOT COVER I AM RESPONSIBLE FOR.

**CLIENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SIGNATURE OF RESPONSIBLE PARTY** \_\_\_\_\_ **DATE** \_\_\_\_\_

**TO ENABLE OUR STAFF WITH ACCURATE AND CONFIDENTIAL SERVICES PLEASE COMPLETE THE FOLLOWING:**

MESSAGES REGARDING APPOINTMENTS MAY BE LEFT ON MY ANSWERING MACHINE. \_\_\_ YES \_\_\_ NO

EMAIL MAY BE USED TO COMMUNICATE WITH ME \_\_\_ YES \_\_\_ NO MY EMAIL ADDRESS \_\_\_\_\_

THE FOLLOWING INDIVIDUALS MAY SCHEDULE AND OR CONFIRM APPOINTMENTS. \_\_\_\_\_  
\_\_\_\_\_

**HISTORY OF CHILD'S CURRENT PROBLEM:**

DESCRIBE THE PROBLEM: \_\_\_\_\_  
\_\_\_\_\_

WHAT WOULD YOU LIKE TO SEE HAPPEN AS A RESULT OF OUR WORK TOGETHER:  
\_\_\_\_\_

WHEN DID THE PROBLEM BEGIN? \_\_\_\_\_

WHAT HAS BEEN DONE TO HELP WITH THE PROBLEM? \_\_\_\_\_

DESCRIBE THE CHILD'S STRENGTHS: \_\_\_\_\_

History of Psychiatric hospitalization \_\_\_\_\_ How many \_\_\_\_\_ Date \_\_\_\_\_

History of Suicide attempt: \_\_\_\_\_ How many attempts \_\_\_\_\_ Date \_\_\_\_\_

**CHILD'S BACKGROUND INFORMATION**

NAME OF PERSON GIVING INFORMATION: \_\_\_\_\_

RELATIONSHIP TO CHILD: \_\_\_\_\_

**MOTHER'S INFORMATION:**

PREVIOUS MARRIAGES: \_\_\_\_\_ YEARS OF CHILD'S LIFE LIVED WITH MOTHER: \_\_\_\_\_

DOES MOTHER HAVE ANY SIGNIFICANT MEDICAL PROBLEMS? \_\_\_\_\_ IF YES PLEASE DESCRIBE: \_\_\_\_  
\_\_\_\_\_

HAS MOTHER HAD ANY SERIOUS ILLNESSES, ACCIDENTS, AND SURGERIES? \_\_\_\_\_ IF YES, PLEASE DESCRIBE: \_\_\_\_\_  
\_\_\_\_\_

HAS MOTHER HAD ANY PSYCHIATRIC COUNSELING? \_\_\_\_\_ IF YES, WHEN AND WHY? \_\_\_\_\_  
\_\_\_\_\_

**FATHER'S INFORMATION:**

PREVIOUS MARRIAGES: \_\_\_\_\_ YEARS OF CHILD'S LIFE LIVED WITH FATHER:

DOES FATHER HAVE ANY SIGNIFICANT MEDICAL PROBLEMS? \_\_\_\_\_ IF YES PLEASE DESCRIBE: \_

\_\_\_\_\_

HAS FATHER HAD ANY SERIOUS ILLNESSES, ACCIDENTS, AND SURGERIES? \_\_\_\_\_ IF YES PLEASE DESCRIBE: \_\_\_\_\_

\_\_\_\_\_

HAS FATHER HAD ANY PSYCHIATRIC COUNSELING? \_\_\_\_\_ IF YES, WHEN AND WHY? \_\_\_\_\_

\_\_\_\_\_

**MARITAL STATUS OF PARENT / GUARDIANS:**

LIVING TOGETHER SINCE: \_\_\_\_\_ SEPARATED SINCE: \_\_\_\_\_ MARRIED SINCE:

DIVORCED SINCE: \_\_\_\_\_ WIDOWED SINCE: \_\_\_\_\_ CURRENT LIVING SITUATION: \_\_\_\_\_

**CUSTODY INFORMATION:**

DATES OF BEGINNING AND END OF MARRIAGE / RELATIONSHIP FROM WHICH CHILD WAS BORN: \_\_\_\_\_

REASONS FOR END OF MARRIAGE / RELATIONSHIP INTO WHICH CHILD WAS BORN: \_\_\_\_\_

\_\_\_\_\_

WHO HAS LEGAL CUSTODY OF THE CHILD? \_\_\_\_\_

IS THERE A VISITATION SCHEDULE? \_\_\_\_\_

IS THE CHILD ADOPTED? \_\_\_\_\_ IF YES, EXPLAIN THE CIRCUMSTANCES: \_\_\_\_\_

\_\_\_\_\_

**SCHOOL INFORMATION:**

GRADE: \_\_\_\_\_ SCHOOL: \_\_\_\_\_ TEACHER'S NAME: \_\_\_\_\_

SCHOOL COUNSELOR: \_\_\_\_\_ SCHOOL NURSE: \_\_\_\_\_

NUMBER OF SCHOOLS ATTENDED? \_\_\_\_\_ DOES THE CHILD HAVE PROBLEMS IN SCHOOL? \_\_ IF YES, EXPLAIN:

\_\_\_\_\_

ACADEMIC PERFORMANCE: \_\_\_\_\_

IF THE CHILD HAS EVER BEEN HELD BACK OR PUT AHEAD IN SCHOOL EXPLAIN: \_\_\_\_\_

\_\_\_\_\_

IF THE CHILD HAS EVER BEEN EXPELLED FROM SCHOOL EXPLAIN WHY AND WHEN: \_\_\_\_\_

\_\_\_\_\_

HAS THE CHILD EVER BEEN IN SPECIAL CLASSES? \_\_\_\_\_ IF YES, EXPLAIN WHY AND WHEN: \_\_\_\_\_

\_\_\_\_\_

**LEGAL ISSUES:**

HAS THE CHILD EVER BEEN ARRESTED OR ON PROBATION? \_\_\_\_\_ IF YES PLEASE EXPLAIN: \_\_\_\_\_

\_\_\_\_\_

PROBATION OFFICER: \_\_\_\_\_ PHONE: \_\_\_\_\_

HAS THE CHILD EVER RECEIVED COUNSELING BEFORE? \_\_\_\_\_ IF YES EXPLAIN: \_\_\_\_\_

ARE ANY OTHER AGENCIES INVOLVED WITH THE FAMILY? \_\_\_\_\_ IF YES EXPLAIN: \_\_\_\_\_

\_\_\_\_\_

**DEVELOPMENTAL AND MEDICAL HISTORY OF THE CHILD:**

PLEASE CIRCLE: IS THIS YOUR NATURAL CHILD? ADOPTED? FOSTER CHILD? STEPCHILD?

IF THE CHILD IS YOUR NATURAL CHILD, WHERE DOES HE / SHE FALL AMONG YOUR OTHER CHILDREN?

(1<sup>ST</sup> BORN, 2<sup>ND</sup> BORN, 3<sup>RD</sup> BORN, OR ONLY CHILD? Etc.): \_\_\_\_\_

IF OTHER THAN YOUR NATURAL CHILD, AT WHAT AGE DID HE / SHE COME INTO YOUR FAMILY? \_\_\_\_\_

DID MOTHER HAVE ANY ILLNESS OR COMPLICATIONS DURING PREGNANCY WITH THIS CHILD? \_\_\_IF YES,

PLEASE EXPLAIN: \_\_\_\_\_

DID MOTHER TAKE ANY DRUGS, MEDICATIONS, ALCOHOL, OR TOBACCO DURING PREGNANCY? \_\_\_\_\_ IF YES,

PLEASE EXPLAIN: \_\_\_\_\_

PREGNANCY WAS PLANNED \_\_\_ UNPLANNED \_\_\_ FULL TERM \_\_\_ PREMATURE \_\_\_ BIRTH WEIGHT \_\_\_\_\_

WAS THERE ANYTHING UNUSUAL ABOUT THE DELIVERY OF THIS CHILD? \_\_\_\_\_ IF YES EXPLAIN: \_\_\_\_\_

IF YOUR CHILD HAS HAD ANY PROBLEMS IN ANY OF THE FOLLOWING AREAS OF DEVELOPMENT, PLEASE BRIEFLY DESCRIBE:

SMALL MUSCLE DEVELOPMENT (FINGER/HAND COORDINATION) \_\_\_\_\_

LARGE MUSCLE DEVELOPMENT (WALKING, RUNNING, JUMPING) \_\_\_\_\_

SPEECH AND LANGUAGE \_\_\_\_\_

TOILET TRAINING \_\_\_\_\_

THINKING AND PROBLEM SOLVING \_\_\_\_\_

GETTING ALONG WITH OTHER CHILDREN, MAKING FRIENDS \_\_\_\_\_

SELF-CARE (FEEDING, DRESSING, GROOMING) \_\_\_\_\_

OTHER \_\_\_\_\_

**MEDICAL INFORMATION:**

WHEN DID A PHYSICIAN LAST EXAMINE THE CHILD? \_\_\_\_\_

NAME OF PRIMARY CARE PHYSICIAN: \_\_\_\_\_ MAY WE CONTACT? \_\_\_\_\_

PHYSICIAN'S ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

I GIVE MY **CONSENT** FOR MY TREATMENT PROVIDER TO RELEASE MY RECORD TO MY PRIMARY PHYSICIAN SO THAT THEY CAN DISCUSS MY TREATMENT: SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

**I DO NOT GIVE MY CONSENT** FOR MY TREATMENT PROVIDER TO RELEASE MY RECORDS TO MY PRIMARY CARE DOCTOR TO DISCUSS MY TREATMENT: SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

LIST ANY MAJOR HEALTH PROBLEMS FOR WHICH THE CHILD IS CURRENTLY RECEIVING TREATMENT: \_\_

\_\_\_\_\_  
\_\_\_\_\_

LIST ANY KNOW ALLERGIES: \_\_\_\_\_

LIST ANY MEDICATIONS THE CHILD IS NOW TAKING:

\_\_\_\_\_

**LIST ALL MEMBERS OF THIS CHILD'S FAMILY AND OTHERS LIVING IN THE HOME:**

NAME	AGE / BIRTHDATE	RELATIONSHIP	GRADE / OCCUPATION
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**FAMILY HISTORY:**

**PLEASE CHECK ALL THAT APPLY IN THIS CHILD'S FAMILY, PAST OR PRESENT:**

	MOTHER	MOTHER'S FAMILY	FATHER	FATHER'S FAMILY
BIRTH DEFECT	_____	_____	_____	_____
MENTAL RETARDATION	_____	_____	_____	_____
SCHOOL PROBLEMS	_____	_____	_____	_____
LEARNING PROBLEMS	_____	_____	_____	_____
MENTAL PROBLEMS	_____	_____	_____	_____
EMOTIONAL PROBLEMS	_____	_____	_____	_____
Suicidal Behavior	_____	_____	_____	_____
ALLERGIES	_____	_____	_____	_____
EPILEPSY	_____	_____	_____	_____
VISION PROBLEMS	_____	_____	_____	_____
HEARING PROBLEMS	_____	_____	_____	_____
ALCOHOL / DRUG ABUSE	_____	_____	_____	_____
MARITAL CONFLICTS	_____	_____	_____	_____

**OTHER CONDITIONS OR PROBLEMS:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Revised 04/01/2017